

# 1. Webstore – home page

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The conference details are on the home page under five clickable tabs; when you are ready, click the **book event** button.



? Help

My Account

Shopping Basket

Items: 0 £0.00

Home > Conferences & Events > - Conferences & Events > Faculty of Medical Sciences > Institute of Health & Society

## British Society of Gerontology annual conference 2015

Info

Location

Attendee Options

Further Options

Contact

Book Event

### Event Information



#### Dates of Event

1<sup>st</sup> July 2015 – 3<sup>rd</sup> July 2015

#### Last Booking Date for this Event

5<sup>th</sup> June 2015

#### Description

Newcastle and Northumbria University's are joint hosting the British Society of Gerontology's annual conference from 1 to 3 July 2015 in Newcastle upon Tyne.

<http://conferences.ncl.ac.uk/bsg2015/registration/>

## 2. Register as a new customer

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If you are a new customer, you need to set up a new customer account. If you have used the webstore before, you can login straight away.

[? Help](#) [My Account](#) [Shopping Basket](#) **Items: 0 £0.00**

### Login / Register

#### New Customer

Creating an account only takes a few moments and allows you to store your details for future visits.

▶ If this is your first visit [click here](#)

#### Login

**Email Address**

**Password**

▶ [Forgotten password](#) [Login to Events](#)

#### Forgotten Your Password?

We will send password reset instructions to the email address associated with your account. Please type your email address below.

**Email Address**

[Send](#)

Enter your details in the form fields. **Tip:** Fields marked with an \* are mandatory. Click **continue** when you have completed the form.

## Register New Account

### Email Address and Password

Email Address\*

Confirm Email Address\*

Password\*

Confirm Password\*

### Your Details

Title\*

First Name\*


Last Name\*

Contact Telephone Number\*

Company / Organisation

Student Number

### Your Address

 Find address by using a postcode

Address Name\* (e.g Home or Work)   
This will be used as a title to describe your saved address when you return.

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Address 1\*

Address 2

Town / City\*

County / State

Postcode\*

Country\*

Contact Number

Please tick if you give us permission to use your contact details

Continue 

### 3. Choose your delegate rate

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Pick your preferred rate from the list and click **continue**. **Tip:** If you change your mind during the booking process, you can edit or cancel your booking.

#### Delegate Categories

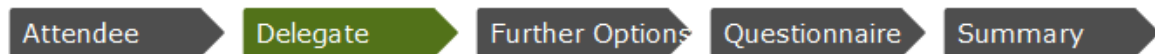
- BSG Member Full - Early Bird**  
**Cost:** £250.00  
Early Bird Rate closes 17th April 2015  
  
This price includes the Gala Dinner on the 2nd, held at Newcastle Civic Centre, Barras Bridge, Newcastle upon Tyne NE1 7RS
- BSG Member Full - Early Bird Student**  
**Cost:** £170.00  
Early bird rate closes on the 17th April 2015  
  
This price includes the Gala Dinner on the 2nd, held at Newcastle Civic Centre, Barras Bridge, Newcastle upon Tyne NE1 7RS
- Day delegate BSG Member**
- Day delegate BSG Member Student**
- Day delegate Non BSG Member**
- Day delegate Non BSG Member Student**
- Non member - Early bird**  
**Cost:** £330.00  
Early Bird Rate closes 17th April 2015  
  
This price includes the Gala Dinner on the 2nd, held at Newcastle Civic Centre, Barras Bridge, Newcastle upon Tyne NE1 7RS
- Non member student - Early bird**  
**Cost:** £220.00  
Early Bird Rate closes 17th April 2015  
  
This price includes the Gala Dinner on the 2nd, held at Newcastle Civic Centre, Barras Bridge, Newcastle upon Tyne NE1 7RS

[Continue](#)

## 4. Fill in your customer details

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Fill in your customer details. **Tip:** Click on the **Use my Customer Details** button, which automatically fills in the form with your registration details.




### British Society of Gerontology annual conference 2015

#### Delegate Details

**Use my Customer Details**

Title*	<input type="text" value="Prof"/>
First Name*	<input type="text" value="Test"/>
Last Name*	<input type="text" value="Account"/>
Contact Telephone Number*	<input type="text" value="0191 222 2222"/>
Email Address*	<input type="text"/>
Company / Organisation	<input type="text" value="Newcastle University"/>
Job Title	<input type="text"/>

#### Delegate Address

 Find address by using a postcode

Address Name (e.g Home/Work) *	<input type="text" value="Work"/>
This will be used as a title to describe your saved address when you return.	
Address 1*	<input type="text" value="Baddiley-clark Building"/>

## 5. Additional extras

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Depending on your delegate rate, you may have some additional options to choose. For example, if you picked the non-member rate you will have the option of becoming a BSG member. Click **continue**.

### Day Delegate Options

#### 1st July 2015

- BSG Member - £150**  
Cost: £150.00

Clear Section

#### 2nd July 2015

- BSG Member - £185**  
Cost: £185.00

#### 3rd July 2015

- BSG Member - £150**  
Cost: £150.00

### Conference Options

#### Gala Dinner

- Gala Dinner - 2nd July - 8pm - £40**  
Cost: £40.00

2 July 2015 20.00 there is a Gala dinner in Newcastle Civic Centre, Barras Bridge, Newcastle upon Tyne NE1 7RS

Continue

## 6. Special requirements

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Let us know if you have any special requirements. Click **continue**.

Attendee → Delegate → Further Options → **Questionnaire** → Summary

**Do you have any special dietary requirements?**

  
**Do you have any special access requirements?**  

[Continue](#)

## 7. Booking summary

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At this stage, you can cancel your booking, view booking details, or edit attendee details (if you are booking on behalf of someone else.) If you are happy, **add the booking to your basket**.

**Booking Summary** [Cancel Booking](#)

**British Society of Gerontology annual conference 2015**

1<sup>st</sup> July 2015 - 3<sup>rd</sup> July 2015  
Booking Ref: E0150/00131821352 Total £190.00

[View Pending Booking](#)

**Attendees**

- Test Account [Remove](#) [Edit](#)

[Add to Basket](#)

## 8. View your shopping basket

You can still edit your booking, but if you are happy **Proceed to Checkout** to enter payment information.


[? Help](#) [My Account](#) [Shopping Basket](#) **Items: 1 £190.00**

### Shopping Basket

[Clear Basket](#)

[Continue Shopping](#)

[Proceed to Checkout](#)

Item	Quantity	Unit Price	Total Cost
<b>Conferences &amp; Events</b>			
 <b>British Society of Gerontology annual conference 2015</b> Booking Ref:E0150/00131821352 1 <sup>st</sup> July 2015 - 3 <sup>rd</sup> July 2015 <b>Test Account</b>	<a href="#">Remove Event</a> <a href="#">Edit Booking</a>	£190.00	£190.00
		<b>Delivery</b>	<b>£0.00</b>
		<b>Total Before VAT</b>	<b>£183.33</b>
		<b>VAT</b>	<b>£6.67</b>
		<b>Total</b>	<b>£190.00</b>

[Continue Shopping](#)

[Proceed to Checkout](#)



# 9. Payment

Fill in the payment details and click **continue** to confirm and make your payment.

Login / Register   **Payment**   Review & Confirm

## ✓ Payment Method

Credit / Debit Card

## ✓ Billing Address

Edit Section

**Work:** Baddiley-clark Building, Richardson Road, Newcastle Upon Tyne, Tyne And Wear, NE2 4AX, United Kingdom

## Enter Credit / Debit Card Details

Card Type\*



Card Holder Name\*

Card Number\*

Card Security Code\*

Expiry Date (MM/YYYY)\*

Start Date (MM/YYYY)

**Order amount: £190.00 your order will be processed on the next screen**

**Continue** 